

NEW HAMPSHIRE FIRE STANDARDS & TRAINING COMMISSION

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MINUTES OF MEETING

March 6, 2008

(Approved May 15, 2008)

Members Present: Edward Murdough, David Duquette, Kevin Pratt, Richard Mason, Al Burbank, John Hoglund, William Degnan, Joseph Butts, Frank Fraitzl, Mark Tetreault and Gary Stenhouse.

Members Absent: Earl Sweeney, Brad Simpkins, Michael Williams, Stephen Carrier and Karen Schlitzer.

Others Present: *Division of Fire Standards & Training and Emergency Medical Services*—Dennis Rosolen, Bureau Chief; Jeffrey Phillips, Bureau Chief; Sue Prentiss, Bureau Chief; Denice McAdoo, Recording Secretary, Capt. Andy Anderson, Mark Lemay and 3 members of the last C2F2 class, Marta Modigliani, Attorney for Dept. of Safety.

I. CALL TO ORDER

Item 1. Call to Order. The meeting of the New Hampshire Fire Standards & Training Commission was called to order by Chair Duquette at 10:00 a.m. on Thursday, March 6, 2008 at the Richard M. Flynn Fire Academy, 98 Smokey Bear Blvd, Concord, NH.

The Pledge of Allegiance was lead by Capt. Anderson. Followed by a moment of silence for members of fire service we have lost recently.

There was a presentation of a plaque from/by the last C2F2 class. It was presented by Mark Lemay, Capt. Anderson and 3 members of that class to Director Mason.

II. APPROVAL OF MINUTES

Item 1. Motion was made by Commissioner Burbank, seconded by Commissioner Pratt, to approve the minutes of the January 3, 2008 Commission meeting. Motion passed unanimously.

III. CHAIR'S REMARKS

Chair Duquette introduced the two newest Commission members: Mark Tetreault, who is representing the NH Fire Prevention Society and Frank Fraitzl, who represents NH Fire Chiefs Association – Volunteer Chief.

Congratulations on Commissioner Degnan's nomination for reappointment as State Fire Marshal. Also, he is a new grandfather! Welcome Sophia Rose and Samuel.

IV. COMMITTEE REPORTS

Item 1. Emergency Medical Services. Chief Prentiss gave her report. No written copy was available.

Item 2. Fire Marshal's Office. Fire Marshal Degnan gave his report. No written copy was available. This also included discussion of House Bill 1594. A motion was made to send a letter in support of the bill. Motion was made by Commissioner Butts, seconded by Commissioner Burbank and passed unanimously.

Item 3. Forest Protection Bureau. Commissioner Simpkins who was absent submitted the following report:

Forest Protection Report for March 6, 2008 FS&T Commissioner's Meeting

- The division will be moving forward with the hiring of two forest ranger positions. The remaining two vacancies will not be filled at this time due to predicted revenue shortfalls. The background checks will be started within the next two weeks and the positions should be filled by the end of April.
- At least three fire tower positions will not be filled with fulltime tower watchpersons for the upcoming season. Special Deputy Wardens will be used to fill in on the towers during Class 3 and higher fire danger days. The towers that will most likely not be staffed fulltime include Croydon, Magalloway, and Green Mountain.
- The mailing listing this year's forest fire training will be sent out this week. The main theme of training this year is Wildland Fire Engine Operations. In the same mailing will be a listing of

the pack test and safety refresher locations for firefighters who wish to go on an out-of-state assignment this year. Training information is also posted on our website.

- The cost-rate sheet for reimbursement of fire costs to communities has been updated with current hourly rates, mileage, etc. The new rates will be posted to our website and will be mailed to all Wardens.

Item 4. Curriculum Review. Curriculum Status Report by Chief Rosolen is in each Commission member's packet and is as follows:

**CURRICULUM STATUS REPORT
March 6, 2008**

(a) Driver/Operator:

- (1) Pumps:
- (2) Aerial Apparatus:
Still waiting to hear from the committee. No other programs will be approved at this point.
- (3) All Vehicle:
The program is near ready to run, a TtT scheduled for May.

(b) Hazardous Materials:

Captain Pragoff and Jeff Allison are reviewing the standard now and are close to organizing a visiting committee.

- (1) Operations:
- (2) Technician:

(c) Aircraft Rescue & Fire Fighting:

(d) NFPA 1030 Series:

- (1) NFPA 1031, Standard for Professional Qualifications for Fire Inspectors and Plan Examiners: Inspector II is now Pro-Board accredited. A second pilot is planned for this spring.
- (2) NFPA 1033, Standard for Professional Qualifications for Fire Investigator is in the planning stage for delivery. A planning meeting is to take place in the near future.

- (3) NFPA 1035, Standard for Professional Qualifications for Public Fire and Life Safety Educator:
Will probably follow the 1033 standard.

(e) **Rescue Series:**

- (1) Structural Collapse:
- (2) Confined Space: A class is scheduled for the spring.
- (3) Technical Rope Rescue:
An Operational level of rope rescue TtT has been accomplished and
This program is ready to be offered this month. A Rope Rescue Technician class is scheduled
for early September. The first Operations class went well.
- (4) Trench Rescue: (Will need to vote on approving this as a FF III certification program)
A Trench Rescue class is scheduled for either the spring or fall.
- (5) Ice Rescue – 2 classes are scheduled this winter.

(f) **NFPA 1001 Firefighter I and Firefighter II:**

A Visiting committee has been formed and have had a meeting thus far to review the standard and
Resources available. Next meeting will take place this month.

(g) **NFPA 1021 Fire Officer:**

The fall class was cancelled due to low enrollment. A Spring class is scheduled.

(h) **NFPA 1041 Instructor:**

An Instructor I course is scheduled for February in the Lakes Region.

(i) **NFPA 1051 Wildland Firefighter:**

Doing well at this point.

(k) **C2F2:**

A TtT took place recently and looks good for the May C2F2.

(I) ICS/NIMS:

Starting to regionalize these programs for more effective and economical delivery. An ICS 300/400 program was just completed that included a TtT. We are now able to offer these classes around the State.

Pro-Board Certifications, Standards and Year

NFPA 1001, Firefighter I, 2002
NFPA 1001, Firefighter II, 2002
NFPA 1002, Driver Operator Pump & Aerial, 2003
NFPA 1021, Fire Officer I&II, III&IV, 2003
NFPA 1041, Fire Service Instructor I, II, III, 2002
NFPA 1031, Fire Inspector I, 2003 and soon Inspector II
NFPA 1003, Airport Firefighter, 2005
NFPA 472, Hazardous Materials Operations, 2002
NFPA 472, Hazardous Materials Technician, 2002
NFPA 1006, Rescue series not yet accredited, 2003
NFPA 1051, Wildland Firefighter, 2006

Director Mason mentioned that the NAFTD has been trying to change the NFPA 472 standard (Hazardous Materials) to the NFPA 1000 series. A motion was made to support the NAFTD in their quest for this change by Commissioner Butts, seconded by Commissioner Fraitzl. The motion passed unanimously.

Also, following a discussion about making the Trench Rescue program part of the Fire Fighter III certification a motion was made by Commissioner Fraitzl and seconded by Commissioner Butts. The motion passed unanimously, thus making the Trench Rescue part of the FFIII certification program.

V. REPORT OF THE DIRECTOR

Item 1. Director's Report #113. The Director's Report #113 for March 6, 2008 was reviewed by Director Mason and was as follows:

DIRECTOR'S REPORT #113
MARCH 6, 2008

Well winter seems to feel right at home this year, but I think it is time to go! Hopefully we will see the weather turn for the better as we have plans to instruct on the drill yard and ARFF in the near future.

1) Recruit School

We have just started our Recruit School which has 25 enrolled. This class will include Fire Fighter I, Fire Fighter II and C2F2 and will graduate on May 23rd...mark your calendar!

2) Commission Membership

We welcome Chief Frank Fraitzl and Fire Marshal Mark Tetreault today as new commission members. Frank represents the NH Association of Fire Chiefs with a term expiring November 2009. Mark represents the Fire Prevention Society with a term expiring February 2011.

Commission Vice-Chair Steve Carrier was confirmed for another term by Governor and Executive Council yesterday with an expiration of February 2011.

3) Commission on Professional Credentialing

The Commission met in Las Vegas recently and New Hampshire has had one more designated "Chief Fire Officer." Congratulations to Hudson Fire Chief Shawn Murray, your success brings NH to 18 CFOs.

4) Chief Rosolen on Committee on Accreditation

Chief Rosolen in his role as a member of the Committee on Accreditation for the Pro-Board has started making site visits for other agencies, either seeking accreditation or reaccreditation. So far he has gone to Maryland and North Carolina. He is slated to go to British Columbia soon. This allows us a chance to look at how other training agencies work.

Sugar Hill Issue

There was a meeting between Bureau Chief Rosolen, Director Mason and Alan Clark, Sugar Hill Chief. There had been some confusion about another meeting, but the bottom line was that Sugar Hill wants to do a Fire Fighter I class in modules. The misunderstanding occurred when Chief Clark was told the Academy does not do this; which they do not. However, Sugar Hill can do a FFI in modules themselves if they so desire. This seemed to satisfy all concerned and this should now be a dead issue.

Last meeting there was a letter presented to the Commission by Commissioner Burbank. This letter was sent to him by a Captain at Bedford FD and stated concerns about the difference in treatment between part-time and full-time fire fighters. These concerns have been addressed.

Chief Christopoulos of Lebanon FD has submitted a written request for an extension for one of their fire fighters. Motion to approve this request was made by Commissioner Murdough and seconded by Commissioner Fraitzl and was passed unanimously.

An updated list of Commissioners was passed around and members were advised to look it over and submit any changes/corrections to Denise (Recording Secretary).

Reminder that it is not too early to be thinking about the list for Academy Awards.

Thursday, March 13th, there will be a corned beef & cabbage luncheon beginning at Noon. All are invited.

VI. OLD BUSINESS

Item 1. Readoption of Rules – Marta Modigliani, attorney for the Dept. of Safety, was present to go over the proposal.

Changes were made in the wording of Rule - Fire 201.20 Transcripts –

- (a) [All hearings shall be tape recorded] There shall be an audio recording of all hearings and all parties who are present shall be so notified.
- (b) A copy of the [tape or tapes] recording, pursuant to RSA 541-A:31, VII shall be made available on written request by a party [and on receipt of a blank 90-minute tape(s)].
- (c) All written requests for [tapes] audio recordings or transcripts shall include the following:
 - No changes to (1), (2), (3), (4), and (d) –
- (e) The commission shall retain a copy of hearing [tapes] recordings, its written decisions and orders, and records of its hearings, for at least 60 days.
 - No change to (f).

Changes were also made in the wording of Fire 204.07 – Copies of Tapes –

- (a) All hearings shall be recorded.
- (b) A copy of the recording may be requested by submitting a written request to: commission address
- (c) Pursuant to RSA 91-A:4, persons requesting a copy of the recording shall pay the actual cost of duplication.
 - No changes to (d).

Discussion of use and receipt of Form B (Fire 601.02) was tabled until May meeting.

VII. NEW BUSINESS

Item 1. Commissioner Murdough gave a report on the school construction projects under way. The list follows:

Gorham	Littleton	Amherst
Wilton	Wolfeboro	Lebanon
Thornton – Failed	Goshen	Strafford
Auburn	Grantham – Passed	Enfield

Pelham
Litchfield

Londonderry
Jackson

Stoddard
Marlborough – Failed

Next Year:

Keene
Portsmouth
Salem
Alton

Item 2. Vote to readopt rules, with corrections/changes. Motion made by Commissioner Burbank, seconded by Commissioner Butts, passed unanimously.

VIII. GOOD OF THE ORDER

Chair Duquette mentioned to everyone that there is a video on You-Tube worth checking out involving a cop arresting a fire fighter.

IX. ADJOURNMENT

Motion was made by Commissioner Burbank, seconded by Commissioner Degnan, to adjourn at 11:45 a.m. Motion passed unanimously.

Respectfully submitted,

Richard A. Mason, Director

Items distributed at meeting:

1. Agenda 03/06/2008
2. Minutes of Meeting – 01/03/08 – Not Approved
3. Curriculum Status Report 03/06/08
4. Forest Protection Bureau Report 03/06/2008
5. Director's Report #113 – 03/06/2008